



Honolulu Control Facility

HILO TRACON STANDARD OPERATING PROCEDURES

Document Number	ITO 7110.2
Version	C
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DOCUMENT INFORMATION

Purpose

This document prescribes the procedures to be utilized for providing air traffic control services at the Honolulu Control Facility PHTO (Hilo Tracon). The procedures described herein are supplemental to the Honolulu Control Facility Operating Policy and FAA Order JO 7110.65, as well as any published FAA guidelines or procedures.

Distribution

This document is distributed to all Honolulu Control Facility personnel.

Responsibility

The Air Traffic Manager or their designee shall be responsible for the maintenance of this document and any policies that deviate from it.

Procedural Deviations

Exceptional or unusual requirements may dictate procedural deviations or supplementary procedures to this order. A situation may arise that is not adequately covered herein; in such an event use good judgment to effectively resolve the problem.

Updates and Changes

The Air Traffic Manager or their designee may post interim changes to this document in the form of notices via the HCF website and discord. Controllers are requested to check for any notices prior to controlling for changes in procedures.

Cancellation

This document cancels any relevant procedures or agreements previous to this one, beginning on the date of effectiveness of this document.

TABLE OF REVISIONS

DATE	REVISION	EDITOR/VERSION
12 Sept 2022	Initial Release	Joseph Kerr HCF-7A
13 Nov 2023	New I.D. Codes and House-keeping	Dave Mayes HCF-7B
06 Jan 2024	Housekeeping	Dirk Thorben Kottenhahn ITO 7110.2C

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1 Operational Positions

Position	Name	Call Sign	Frequency
Ground*	Hilo Ground	ITO_GND	121.900
Tower*	Hilo Tower	ITO_TWR	118.100
Approach*	Hilo Approach	ITO_APP	119.700
ATIS	Hilo ATIS	ITO_ATIS	126.400

*Open from 0600-2200 HST (1600-0800Z). Between the hours of 2200-0600 HST, contact
HNL_07_CTR 126.600.

2 General Procedures

2.1 Airspace

- (a) Provide air traffic control service within the depicted airspace up to and including 15,000 feet.

2.2 Responsibilities

- (a) Issue appropriate clearances to IFR and VFR aircraft.

2.3 Handoffs

- (a) ITO ATCT is NOT a radar tower. Radar handoffs shall not be used for aircraft entering or exiting ITO ATCTs area of responsibility.

2.4 VFR Aircraft

- (a) Instruct departing VFR aircraft to maintain VFR at or below 1,500.
- (b) VFR aircraft not remaining within the pattern and leaving the Class D Airspace, will be assigned a unique beacon code.

2.5 Departure Releases

- (a) Unless otherwise coordinated, ITO ATCT shall request departure releases from ITO TRACON for all IFR departures.
- (b) Departure Releases AND rolling calls will include the following content:
 1. Aircraft Callsign
 2. SID or Initial Waypoint
 3. Departure Runway
- (c) ITO TRACON may opt to provide ITO ATCT with blanket releases. If Blanket Releases are in effect, a Rolling Call will be sent to TRACON for each IFR departure.

2.6 Missed Approached/Go Arounds

- (a) Advise aircraft on an **Instrument** approach, to fly the Published Missed Approach.
- (b) Advise aircraft on a **Visual** missed approach to fly the following:

Runway	Heading and Altitude
08	Runway Heading and 4000
26	Right 050 and 4000
03	Runway Heading and 4000
21	Left 360 and 4000

3 Departure Procedures

3.1 Standard Instrument Departures

SID Name	Course Direction
PEPKO#	Radar vectors to Initial FIX after PEPKO
PARIS#	Aircraft will fly the departure procedure
No SID	Vectors to join V22 Airway to Initial FIX

3.2 Departure Flow Description

- (a) Once departing aircraft are clear of conflicting traffic, departing aircraft will be instructed to climb to 15,000 feet (or cruise if lower) and directed on course.
- (b) Departures should be handed off to ENROUTE prior to reaching 15,000 feet and/ or 5 miles from TRACON boundary.

4 Arrival Procedures

4.1 Standard Terminal Arrival Routes

- (a) The following Standard Terminal Arrival Routes (STARS) shall be utilized for aircraft arriving at Hilo (ITO).

STAR Name	TRACON Arrival From
LYCHI#	North / Northwest

4.2 TRACON Entry Altitudes

- (a) The following descent instructions will be assigned from ENROUTE and can be the expected Entry Altitudes for aircraft entering the HILO TRACON.
- (b) If deviation from the Entry Altitudes is required, HILO TRACON can expect coordination from ENROUTE.

STAR Name	Descent Instruction (From ENROUTE)
LYCHI#	Descent Via – cross LYCHI at or above 6,000
No STAR	Assign 15,000 feet 30 DME from ITO

4.3 Runway/Approach Assignments

- (a) The initial TRACON controller will assign a Runway/Approach to expect.
- (b) Only VISUAL approaches used for Runway 03 and Runway 08.

5 Adjacent Airspace

(a) The following Facilities have airspace which are adjacent or within the HILO TRACON:

1. HCF ENROUTE (Adjacent)
2. HILO ATCT